



*Striving for personal best,  
serving with honour.*

# Swansea High School OVERNIGHT EXCURSION

**Including Water Activities**

Principal: Robyn Leggatt

PO Box 183  
Swansea NSW 2281  
Phone: 49711944

Date 15<sup>th</sup> September 2017

Dear parent or caregiver,

The school has organised a two night overnight excursion for Year 7 2018 to Outdoor Education at Morisset & Wyee from Wednesday the 7<sup>th</sup> March to Friday the 9<sup>th</sup> March.

This excursion has been planned to supplement the following: Year 7 Transition to High School.

Accommodation will be at Outdoor Education Wyee.

Travel will be by bus.

The students will depart Swansea High at 9.00am on Wednesday 7<sup>th</sup> March and return to Swansea High at approximately 2.30pm on Friday 9<sup>th</sup> March 2018.

**Students will need to be at school at 8.30pm for roll marking.**

The group will be supervised by Matt Howarth, Elise Power and other staff TBA.

The total cost of the excursion is \$255.00, the camp can be paid by instalments, but the full amount of the camp **MUST** be paid before Friday 16<sup>th</sup> February 2018.

**For parents who have already paid the camp in full, PLEASE fill in the permission slip and return to the front office as soon as possible.**

**No refunds unless the excursion is cancelled.**

All staff members have CPR and emergency care training.

The contact number to use during the excursion in case of a family emergency is the school mobile 0419 219 501

Robyn Leggatt  
Principal

Matt Howarth  
Year 7 2018 Coordinator

Please return permission notes to front office by Friday 16<sup>th</sup> February 2018.



## EXCURSION - OVERNIGHT

Permission note, medical information and payment slip must remain together.

Payment in full must be paid by Friday 16<sup>th</sup> February 2018

I do / do not consent to .....participating in an excursion to the Outdoor Education at Morisset & Wyee on Wednesday 7<sup>th</sup> March to Friday 9<sup>th</sup> March 2018. I agree to the organisation arrangements above.

My son / daughter has the following special needs that the teacher needs to be aware of  
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I understand that my son / daughter will stay overnight at Outdoor Education at Wyee under the supervision of Matt Howarth, Elise Power and other staff TBA.

I give / do not give permission for my child to receive medical treatment in case of emergency.

To the best of my knowledge, he / she has no medical condition, physical ability or injury, which puts him / her at risk by participating in this activity.

.....  
Parent / Caregiver Signature

.....  
My emergency contact on that day

.....  
Date

### Excursion Name: Year 7 Camp Invoiced

Payment by: (please circle) Cash

Cheque

Credit Card

Please debit my Mastercard/Visa account no:     /     /     /     Amount : \_\_\_\_\_ Expiry Date \_\_\_\_\_ CCV \_\_\_\_\_

Name of credit card holder (as shown on card) \_\_\_\_\_ Signature of credit card holder \_\_\_\_\_

List existing medical conditions or illnesses (include asthma, diabetes, epilepsy, allergies etc.).  
Outline the treatment for each.

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Outline special dietary needs including possible reaction to inappropriate diet

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Medication(s) to be administered during the excursion. Include name of medication, instructions for administration, time of administration, and any possible reactions

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Signature: .....

Date: .....

Please return this form by:

Friday 16<sup>th</sup> February 2018

### Medical information form

The information provided on [...*date*...] by [...*name*...] is being obtained for the purpose of ascertaining relevant medical information, requirements and other health care related needs about [...*student name*...] who is currently enrolled at the school and who may participate in school excursions, sporting activities or other educational or school activities conducted by or in conjunction with [...*name of school*...].

It will be used by officers of the NSW Department of Education and Training to assist planning, to support students, and to minimise risks when conducting school excursions, sporting or other school activities.

Other persons or agencies that may be provided with this information include, but are not limited to, volunteers and members of external organisations who join with the school or are otherwise involved in the planning or delivery of the excursion, sporting or other school activity; and persons that may be called upon to provide health care treatment or other assistance during or as a consequence of such excursions or activities.

Provision of this information is not required by law. However, a failure to provide the information may mean that your child can not participate in a particular excursion or school activity. In such circumstances the school will make available a sound alternative educational experience.

Provision of this information will significantly assist the school in planning a safer educational activity. It will be stored securely. If you have any concerns about provision of this information, please contact the school principal to discuss further.

You may correct any personal information provided at any time by contacting the school office.

**Student name:** .....

**Class:** .....

**Medicare number (optional)** .....

Parent or caregiver contact details

**Name:**

.....

**Address:**

.....

**Home phone:** ..... **Work:** ..... **Mobile:** .....

Doctor contact details

**Name:**

.....

**Address:**

.....

**Doctor's telephone:**

1. ....

2. ....

Emergency contact(s) details (nominated by the parent or caregiver as alternate contact)

**1. Name:** .....

**Phone:** .....

**2. Name:** .....

**Phone:** .....



# Swansea High School EXCURSION Water Activities



## Permission Note

I do / do not consent to ..... participating in an excursion to the Year 7 Camp at Outdoor Education at Morisset and Wyee on Wednesday 7<sup>th</sup> March to Friday 9<sup>th</sup> March 2018. I agree to the organisation arrangements outlined.

My son / daughter has the following special needs that the teacher needs to be aware of (please provide full details and include any relevant medical details)

.....

I give / do not give permission for my child to receive medical treatment in case of emergency.

To the best of my knowledge, he / she has no medical condition, physical ability or injury, which puts him / her at risk by participating in this activity.

Water or swimming activities - advice to parent
The excursion will involve water or swimming activities: These water activities will take place at: Outdoor Education Morisset & Wyee. The school will provide a flotation device to a student if student requires assistance in the water.
Water or swimming activities - response from parent
In relation to the proposed water or swimming activities, I advise that my child is a: ( <i>please tick one</i> )  <input type="checkbox"/> strong swimmer <input type="checkbox"/> average swimmer <input type="checkbox"/> poor swimmer <input type="checkbox"/> non-swimmer  My child requires a flotation device to assist him/her in the water: Yes / No (Please circle) If yes, describe the device needed - .....  I will provide this device so that my child can participate in the excursion. Yes / No / Not Applicable  I give / do not (please circle) give permission for my child to participate in the water or swimming activities.

.....  
Parent / Caregiver Signature

.....  
My emergency contact on that day

.....  
Date

In the event of injury, no personal injury insurance cover is provided by the NSW Department of Education and Training for students in relation to school sporting activities, physical education lessons or any other school activity. Parents and caregivers are advised to assess the level and extent of their child's involvement in the sport program offered by the school, school sport zone, region and state school sport association when deciding whether additional insurance cover is required. Personal accident insurance cover is available through normal retail insurance outlets. Parents who have private ambulance cover need to check whether that cover extends to interstate travel and make additional arrangements as considered appropriate. The NSW Supplementary Sporting Injuries Benefits Scheme, funded by the NSW Government, provides limited cover for serious injury resulting in the permanent loss of a prescribed faculty or the use of some prescribed part of the body. Further information can be obtained from [www.sportinginjuries.com.au](http://www.sportinginjuries.com.au). Further information regarding student accident insurance and private health cover is provided at <http://www.sports.det.nsw.edu.au/spguide/activities/general/resources/protection.php#medi>

The personal information provided on this permission note, will be used by the Department of Education & Training for general administration and communication and other matters of welfare relating to your child at this event. The provision of this information is voluntary but your child may not be able to participate if it is not provided. This information will be stored securely and may be amended at any time by contacting the team management. Please be aware that the media exposure at this event may result in your child's name, school details and/or photograph appearing in a Newspaper, on Television or be used for Department of Education & Communities purposes such as in reports and/or training units and may appear on the Department of Education & Communities website or the school Sport Unit website at: [www.sports.det.nsw.edu.au](http://www.sports.det.nsw.edu.au). If you have any further concerns please contact our school.